

**Joanne Cannell Designs**  
**Joanne Cannell CKD, CBD, CID**  
**Kitchen & Bath Design**

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**DESIGN AGREEMENT**

OWNERS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: (H) \_\_\_\_\_ (C) \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_

SPACE(S) TO DESIGN: \_\_\_\_\_

**RATE:** \$\_\_\_\_\_ per hour for all time spent including design, drafting, meetings, performing cost analysis, research, and telephone conferences. Travel time outside of San Francisco (portal to portal) will be billed at \$\_\_\_\_\_ per hour.

**BILLABLE EXPENSES:** Enlarged copying & printing, oversized mailing, city fees if required, samples if requested.

**ESTIMATED TIME RANGE:** \_\_\_\_\_ Hours

<b>SCOPE OF WORK:</b>		<b>Typical % of Time:</b>
Phase I	Interview & analysis, base drawings, preliminary code research as necessary.	30%
Phase II	Concept development, review alternate approaches, revisions to designs, finalize floor plans, draft interior elevations.	30%
Phase III	Refine plans & elevations, start specifications, electrical, HVAC & custom items. Verify code compliance.	20%
Phase IV	Finalize drawings and specifications. Complete construction package.	20%

**EXCLUSIONS:** Estimated time does not include engineering, coordinating with engineering, structural drawings, zoning approval, Title 24, Design Review, plot plan, exterior elevations, documenting entire floor plans or construction observation. These items can be contracted for with additional fees.

**DEPOSIT REQUIRED:** \$\_\_\_\_\_ due upon signing of contract. This amount will be deducted from the final payment.

**BILLING:** Monthly or at completion of each phase. Payment is due within 15 days of receipt of invoice. A service charge of 1% or \$25 per month (whichever is greater) will be applied to any delinquent amounts.

**MISC:** Designer retains the right to photograph the finished project. & enter it in design competitions.

**AGREED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
(Owner)

**AGREED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
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